



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169



*A Tradition of Service*

March 01, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM  
THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY  
FOR THE LANCASTER DOMESTIC VIOLENCE GRANT  
AND APPROVE AN APPROPRIATION ADJUSTMENT  
(FIFTH DISTRICT) (4 VOTES)**

**SUBJECT**

Request Board approval authorizing the Sheriff of Los Angeles County (County) to sign and accept a grant award in the amount of \$180,209 from the California Emergency Management Agency (CalEMA) with a required match of \$60,070 from the city of Lancaster, for a total program cost of \$240,279 for the Law Enforcement Specialized Unit, Lancaster Domestic Violence Program for the grant period from January 1, 2011, to December 31, 2011. Approve an Appropriation Adjustment to increase the Los Angeles County Sheriff's Department's (Department) Patrol Budget Unit in the amount of \$240,000 (\$164,000 for Salary and Employee Benefits, \$41,000 for Services and Supplies, and \$35,000 for Capital Assets-Equipment) for Fiscal Year (FY) 2010-2011.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and authorize the Sheriff to accept a grant in the amount of \$180,209 from CalEMA with a required match of \$60,070 from the city of Lancaster for the Lancaster Domestic Violence Program for the grant period from January 1, 2011, to December 31, 2011.
2. Instruct the Mayor of the Board to execute and provide a wet signature on the Certification of Assurance of Compliance (Attachment 1) as required by the California Emergency Management Agency (CalEMA) to certify compliance with all grant requirements and to authorize the Sheriff to act as an agent of the County.

3. Delegate authority to the Sheriff to execute and submit all necessary grant documents, including applications, agreements, augmentations, extensions, and renewals.
4. Approve an Appropriation Adjustment to increase the Department's Patrol Budget Unit in the amount of \$240,000 (\$164,000 for Salary and Employee Benefits, \$41,000 for Services and Supplies, and \$35,000 for Capital Assets-Equipment) for FY 2010-11.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Upon Board approval of this Grant, the Department will focus its efforts toward assisting women who are victims of violence, sexual assault, and/or stalking by providing an array of services. Specifically, these services will include investigation, crisis intervention, victim advocacy, and resource and referral assistance, as well as counseling. To ensure that these specialized services are provided in the most efficient and effective manner possible, the Department will participate in a collaborative partnership with several independent agencies that specialize in this type of service delivery. These agencies include the city of Lancaster, Antelope Valley Domestic Violence Council (AVDVC) "DBA" Valley Oasis, and Valley Oasis Sexual Assault Response Services (SARS), including partnership with a full-time advocate.

### **Implementation of Strategic Plan Goals**

This program is consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness; Goal 2, Children, Family, and Adult Well-Being; and Goal 5, Public Safety, by effectively and efficiently providing public service, as well as strengthening the safety and well being of women victimized by domestic violence, sexual assault, and/or stalking.

### **FISCAL IMPACT/FINANCING**

The approval of the Department's Appropriation Adjustment in the amount of \$240,000 (\$164,000 for Salary and Employee Benefits, \$41,000 for Services and Supplies, and \$35,000 for Capital Assets-Equipment) is necessary to augment the Department's Patrol Budget Unit.

The FY 2010-11 grant will be funded in the amount of \$240,279. Funds in the amount of \$138,953 will cover costs for Salary and Employee Benefits for one existing Department full-time deputy and \$25,382 for overtime for Department investigators; \$37,992 for one full-time Domestic Violence Advocate; \$2,617 for office supplies and administrative cost; and \$35,335 for one response detective vehicle. The matching funds of \$60,070 will be paid by the city of Lancaster.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This is the third-year funding cycle for this program beginning January 1, 2011, and ending December 31, 2011. CalEMA is awarding a total grant award in the amount of \$180,209. There is a match requirement in the amount of \$60,070, which will be paid by the city of Lancaster.

This Board letter has been reviewed and grant documents approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The District Attorney, the Public Defender, and the Alternate Public Defender have determined this program will not have a significant impact upon their respective departments.

**CONCLUSION**

Upon Board approval, please return two individually certified copies of the adopted Board letter and two signed Certificate of Assurance of Compliance to the Department's Grants Unit.

Sincerely,



LEROY D. BACA  
Sheriff

LDB:RJ:rj

Enclosures

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,**  
**Services\*Training\*Officers\*Prosecutors (STOP) Formula Grant Program**

The applicant must complete a Certification of Assurance of Compliance-VAWA (Cal EMA 2-104g), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board and the statutory requirements of the VAWA S\*T\*O\*P Formula Grant Program. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies Cal EMA that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal EMA has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,**  
**Services\*Training\*Officers\*Prosecutors (STOP) Formula Grant Program**

I, Leroy D. Baca, Sheriff hereby certify that  
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: Los Angeles County  
IMPLEMENTING AGENCY: Los Angeles County Sheriff's Department  
PROJECT TITLE: Lancaster Domestic Violence

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- ☒ The above named recipient receives \$500,000 or more in federal grant funds annually.  
☐ The above named recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: David L. Whitham  
Title: Mayor of the Board of Supervisors  
Address: 4700 Ramona Boulevard, Monterey Park, California 91754  
Phone: (323) 526-5612  
Email: dlwhitha@lasd.org

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook Section 2154)**

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**VIII. Filing Costs for Criminal Charges and Protection**

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection

order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

**IX. *Forensic Medical Examination Payment Requirement for Victims of Sexual Assault***

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault.

The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

**X. *Judicial Notification***

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

**XI. *Polygraph Testing Prohibition***

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

**XII. *Nondisclosure of confidential or private information regarding services for victims***

Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

**XIII. *Consultation and Documentation with local victim services programs***  
*(Applies only to law enforcement, prosecution and the courts)*

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.


All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_



Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

2-15-11

Date Executed: \_\_\_\_\_

Federal Employer ID #: 95-6000927

Federal DUNS # 028950678

Current Central Contractor Registration Expiration Date: August 11, 2011

Executed in the City/County of: Los Angeles

### AUTHORIZED BY: (not applicable to State agencies)

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☐ County Manager

☒ Governing Board Chair

Signature: \_\_\_\_\_

Typed Name: Michael D. Antonovich

Title: Mayor of the Board of Supervisors

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN

County Counsel 5

By 

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COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT****DEPARTMENT OF SHERIFF**DEPT'S.  
NO. 770

March 1, 2011

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR****FY 2010-11****4 - VOTES****SOURCES**


BA details – see attachment.

**USES**

BA details – see attachment.

**SOURCES TOTAL: \$ 240,000****USES TOTAL: \$ 240,000****JUSTIFICATION**

Appropriation Adjustment to fund the Lancaster Domestic Violence Grant program, pursuant to grant #LE10 03 0190, issued by the California Emergency Management Agency (CalEMA), Public Safety and Victim Services Division, through their Law Enforcement Specialized Unit Program, using Federal funds (Violence Against Women funding). Includes matching funds per Operational Agreement with the city of Lancaster.

  
 AUTHORIZED SIGNATURE Conrad Meredith, Director, Financial Programs

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Cosgro*

B.A. NO. 103

Feb. 15

20 11

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Shud Will*

February 15

20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
SHERIFF'S DEPARTMENT  
FY 2010-11

**SOURCES**

Sheriff's Department - Patrol Budget Unit  
A01-SH-90-9031-15681-15682  
Federal Grants \$180,000  
Increase Revenue

Sheriff's Department - Patrol Budget Unit  
A01-SH-91-906A-15681-15682  
Other Gov't Agencies - Local Grants \$60,000  
Increase Revenue

**SOURCES TOTAL: \$ 240,000**

**USES**

Sheriff's Department - Patrol Budget Unit  
A01-SH-1000-15681-15682  
Salaries & Employee Benefits \$164,000  
Increase Appropriation

Sheriff's Department - Patrol Budget Unit  
A01-SH-2000-15681-15682  
Services & Supplies \$41,000  
Increase Appropriation

Sheriff's Department - Patrol Budget Unit  
A01-SH-6030-15681-15682  
Capital Assets - Equipment \$35,000  
Increase Appropriation

**USES TOTAL: \$ 240,000**

**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** Sheriff's Department

**Grant Project Title and Description:** Law Enforcement Specialized Unit/ Lancaster Domestic Violence

The Lancaster Domestic Violence specialized unit will continue its third year of funding by focusing on special efforts for handling violent crimes against women, including domestic violence, sexual assault, and/or stalking; by providing an array of services for these women who are victimized by these crimes.

<b>Funding Agency</b> California Emergency Management Agency (CalEMA)	<b>Program (Fed. Grant # /State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
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**Total Amount of Grant Funding:** \$180,209

**Grant Period:** 12-Months

**Begin Date:** January 1, 2011

**Number of Personnel Hired Under This Grant:** 0

**County Match:** \$60,070

**End Date:** December 31, 2011

**Full Time:** 0    **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?      Yes      No      X

Will all personnel hired for this program be placed on temporary ("N") items?      Yes      No      X

Is the County obligated to continue this program after the grant expires?      Yes      No      X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services      Yes      No      X

b). Identify other revenue sources      Yes      No      X

(Describe) \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant.      Yes      No      X

**Impact of additional personnel on existing space:** None

**Other requirements not mentioned above:** None

**Department Head Signature**



**Date** 2-15-11